

NEPAL THEOLOGICAL COLLEGE Kathmandu, Nepal

Dear Applicant,

We are pleased that you are considering Nepal Theological College for your ministerial preparation. Our desire is to see God glorified in Nepal Theological College through the transforming ministry of anointed and equipped servant leaders. To this extent, NTC is committed to serving you in your ministerial formation.

After you submit all the necessary forms your application will be processed and reviewed by the Admissions Committee. Please see that the following are included in your application form

- φ **copies** of all your past academic achievements. (SLC, Intermediate, ten plus two certificate, bachelor or master level certificate or its equivalent with mark sheet). Do not attach any original certificates. Originals are to be produced at the time of registration for verification.
- φ if you have studied in any other theological seminary or Bible college, request them to send your transcript directly to the Director of Admissions, Nepal Theological College. Without this, your application will be incomplete.
- φ the **medical certificate** in the prescribed form enclosed in the prospectus along with copies of medical record. History of past illnesses and medication if any, should be disclosed. If the college discovers any illness or medication that are not disclosed, the same will be considered as breach of trust and admission will be cancelled.
- φ a detailed personal testimony in your own words in English (this must not be longer than two pages) including the following aspects: conversion experience, call for ministry, previous ministry experience, involvement /encouragement you have received from family members and friends for ministry and for study at NTC, and how you feel NTC would help to fulfill your call and commitment.
- φ two recent passport size photographs, one pasted to the application form and another clipped to the form.
- φ the **reference forms** duly filled by the persons you mentioned in your application form, sealed in the envelopes provided for the purpose.
- φ the **finance sponsorship form** duly filled and signed with the official seal of the sponsoring individual or organization. Please enclose a detailed description of your financial plan.
- φ NP Rs.200/- need to be sent NTC as **application and processing fee** while submitting application forms.
- φ an **acknowledgement card** with your mailing address.

Admission eligibility is determined through careful and prayerful evaluation of all the application materials. The last date for receiving completed applications is April 15 each year; you may expect to hear from us by June 15, each year about the decision of the admissions committee.

Please be assured that we will do our very best to assist you in the whole process. If you have any questions, please do not hesitate to contact us by email at: nepaltheologicalcollege@gmail.com; balkrishnasharma60@gmail.com

We wish you God's best as you seek His will for your life.

Principal

NTC, Kathmandu, Nepal, Ph. 5202073; 5201459; 9841393070

If family quarters are not available,

d. Will you be able to study as a single student? Yes No.

e. Are you able to study as a day scholar and make your own living arrangements outside the campus? Yes No

7. Do you have any relatives presently studying at NTC? Yes No

If yes, specify: _____

8. Has any of your close relatives studied at NTC? Yes No

If yes, specify: _____

9. Are you undergoing treatment or under medication for any illness? Yes No

If yes, specify: _____

10. Have you applied to any other college for admission? Yes No

If so, please specify: _____

B. ACADEMIC INFORMATION:

1. Please give information about all your previous academic achievements:

Programme	Name of the College/Institution	Medium of Instruction	Year of completion	Honors or any other Remarks
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SLC/ SEE _____

+2/Intermediate _____

Under Graduate _____

Post Graduate _____

Any other _____

2. Mother Tongue: _____

3. Other Languages you speak _____

Read

Write

4. Have you had any previous theological education/Christian training? Yes No

If so, specify: _____

5. Have you applied to Nepal Theological College previously? Yes No

If so when? _____

C. CHRISTIAN EXPERIENCE AND CHURCH AFFILIATION

1. When did you receive Christ as Lord and Saviour? _____

2. Have you received believers' baptism? Yes No

If so, when? _____

3. Have you received the baptism in the Holy Spirit with evidence of speaking in tongues? Yes No

If so, when? _____

4. Are you a member of the Assembly of God Church? Yes No

If yes, for how long? _____

What is the name of your church? _____

If no, which denomination you belong to? _____

5. What is your present occupation? _____

6. Have you served in any leadership role in the church or any Christian organization? Yes No

If so, explain _____

7. Briefly explain your involvement in Christian Ministry _____

D. FINANCIAL INFORMATION

Please go through the fee structure and complete the following:

1. Are you being supported by any Church, Organization or Sponsoring Agency Yes No?

2. Are you applying for the NTC Work Scholarship? Yes No

3. Briefly explain your financial situation _____

4. Have you filled and submitted the financial sponsorship form? Yes No

REFERENCES

Please indicate the names and addresses of your Pastor and two persons who will provide references on your behalf. These must not include parents, family members or any other close relatives. Please have these persons complete the reference forms and return them to you in sealed envelopes provided to you. Include these with the application form as you send it to Nepal Theological College.

Pastor's Reference Name: _____

(Street) (Village/Town/City)

(District) (Zone) (Country)

(Phone with STD/ISD code) (Email)

General Reference 1 Name: _____

(Street) (Village/Town/City)

(District) (Zone) (Country)

(Phone with STD/ISD code) (Email)

General Reference 2 Name: _____

(Street) (Village/Town/City)

(District) (Zone) (Country)

(Phone with STD/ISD code) (Email)

DECLARATION

I solemnly declare that all the above information is accurate and true to the best of my knowledge. I understand that any false and misleading information given above may lead to disqualification for admission or summary dismissal and that acceptance to Nepal Theological College is subject to verification of final records from all institutions I have attended. If admitted, I agree to observe all regulations and standards of the College and maintain a high standard of Christian conduct on and off campus.

Date: _____

Signature: _____



NEPAL THEOLOGICAL COLLEGE
Kathmandu, Nepal

Pastor's Reference Form

To the Applicant:

Please fill in your name and forward this form to your pastor for completion. The form should be completed by your pastor and sealed in the envelope provided and sent along with the application form.

Name of the applicant: _____

Dear pastor,

The above applicant has applied to NTC for admission to the M.Div./B.Th./Dip.Th. course, and has given your name as a reference. We would greatly appreciate your taking time to fill in this form as objectively as possible. Kindly seal it in the envelope provided and return it to the applicant. Your evaluation of the applicant will be kept strictly confidential.

1. How long have you known the applicant? _____

2. Is the applicant related to you? Yes No

If yes, in what relationship? _____

If no, then in what capacity have you known the applicant?

3. Does he/she have any health problems that would hinder his/her studies at NTC? Yes No

4. How would you rate the applicant's ability/caliber in the following areas?

(Indicate your assessment by circling the appropriate numbers):

	Excellent	Good	Average	Below	Average	Poor
a. Ability to work with others	5	4		3	2	1
b. Spiritual Maturity	5	4		3	2	1
c. Ability to study in English	5	4		3	2	1
d. Sense of Responsibility	5	4		3	2	1
e. Willingness to learn	5	4		3	2	1
f. Attitude to authority	5	4		3	2	1
g. Christian Character/Testimony	5	4		3	2	1
h. Willingness to help others	5	4		3	2	1
i. Leadership ability	5	4		3	2	1
j. Involvement in Ministry	5	4		3	2	1

5. How would you rate the applicant's financial status? Do you think he / she is:

"able to pay his / her fees

"would need some help

"is unable to pay.

6. In your estimate, what are the strengths and weaknesses in the applicant's personality and character?

7. In your opinion, what areas of the applicant's life would need special attention here at NTC?

8. Please tick one of the following before signing your name:

" I strongly recommend the above applicant.

" I recommend with some reservation.

" I do not recommend.

(Please furnish the following information about yourself)

Name _____

Position: _____

(Street) (Village/Town/City)

(District) (Zone) (Country)

(Phone with STD/ISD code) (Email)

Date: _____

Signature: _____



NEPAL THEOLOGICAL COLLEGE
Kathmandu, Nepal

General Reference Form 1

To the Applicant:

This form should be filled in by one of the two people whose names you have given as references in your application form. Please fill in your name and forward this form to the person. The form should be completed, sealed in the envelope provided and sent along with the application form.

Name of the applicant: _____

Dear Sir / Madam:

The above applicant has applied to NTC for admission to the M.Div./B.Th./Dip.Th. course, and has given your name as a reference. We would greatly appreciate your taking time to fill in this form as objectively as possible. Kindly seal it in the envelope provided and return it to the applicant. Your evaluation of the applicant will be kept strictly confidential.

1. How long have you known the applicant? _____

2. Is the applicant related to you? Yes No

If yes, in what relationship? _____

If no, then in what capacity have you known the applicant?

3. Does he/she have any health problems that would hinder his/her studies at NTC? Yes No

4. How would you rate the applicant's ability/caliber in the following areas.

(Indicate your assessment by circling the appropriate numbers):

	Excellent	Good	Average	Below	Average	Poor
a. Ability to work with others	5	4	3	2	1	
b. Spiritual Maturity	5	4	3	2	1	
c. Ability to study in English	5	4	3	2	1	
d. Sense of Responsibility	5	4	3	2	1	
e. Willingness to learn	5	4	3	2	1	
f. Attitude to authority	5	4	3	2	1	
g. Christian Character/Testimony	5	4	3	2	1	
h. Willingness to help others	5	4	3	2	1	
i. Leadership ability	5	4	3	2	1	
j. Involvement in Ministry	5	4	3	2	1	

5. How would you rate the applicant's financial status? Do you think he / she is:

" able to pay his / her fees

" would need some help

" is unable to pay.

6. In your estimate, what are the strengths and weaknesses in the applicant's personality and character?

7. In your opinion, what areas of the applicant's life would need special attention here at NTC ?

8. Please tick one of the following before signing your name:

" I strongly recommend the above applicant.

" I recommend with some reservation.

" I do not recommend.

(Please furnish the following information about yourself)

Name _____

Position: _____

(Street) (Village/Town/City)

(District) (Zone) (Country)

(Phone with STD/ISD code) (Email)

Date: _____

Signature: _____



NEPAL THEOLOGICAL COLLEGE
Kathmandu, Nepal

General Reference Form 2

To the Applicant:

This form should be filled in by one of the two people whose names you have given as references in your application form. Please fill in your name and forward this form to the person. The form should be completed, sealed in the envelope provided and sent along with the application form.

Name of the applicant: _____

Dear Sir / Madam:

The above applicant has applied to NTC for admission to the M.Div./B.Th./Dip.Th. course and has given your name as a reference. We would greatly appreciate your taking time to fill in this form as objectively as possible. Kindly seal it in the envelope provided and return it to the applicant. Your evaluation of the applicant will be kept strictly confidential.

1. How long have you known the applicant? _____

2. Is the applicant related to you? Yes No

If yes, in what relationship? _____

If no, then in what capacity have you known the applicant? _____

3. Does he/she have any health problems that would hinder his/her studies at NTC? Yes No

4. How would you rate the applicant's ability/caliber in the following areas.

(indicate your assessment by circling the appropriate numbers):

	Excellent	Good	Average	Below	Average	Poor
a. Ability to work with others	5	4		3	2	1
b. Spiritual Maturity	5	4		3	2	1
c. Ability to study in English	5	4		3	2	1
d. Sense of Responsibility	5	4		3	2	1
e. Willingness to learn	5	4		3	2	1
f. Attitude to authority	5	4		3	2	1
g. Christian Character/Testimony	5	4		3	2	1
h. Willingness to help others	5	4		3	2	1
i. Leadership ability	5	4		3	2	1
j. Involvement in Ministry	5	4		3	2	1

5. How would you rate the applicant's financial status? Do you think he / she is:

" able to pay his / her fees

" would need some help

" is unable to pay.

6. In your estimate, what are the strengths and weaknesses in the applicant's personality and character?

7. In your opinion, what areas of the applicant's life would need special attention here at NTC?

8. Please tick one of the following before signing your name:

" I strongly recommend the above applicant.

" I recommend with some reservation.

" I do not recommend.

(Please furnish the following information about yourself)

Name _____

Position: _____

(Street) (Village/Town/City)

(District) (Zone) (Country)

(Phone with STD/ISD code) (Email)

Date: _____

Signature: _____



NEPAL THEOLOGICAL COLLEGE
Kathmandu, Nepal

Medical Certificate of Physical Fitness

Name: _____ Age: _____

HISTORY OF ANY PREVIOUS ILLNESS/MEDICATION:

Jaundice _____

Tuberculosis _____

Congenital troubles _____

Rheumatic heart _____

Epilepsy _____

Respiratory problems _____

GENERAL PHYSICAL EXAMINATION:

ENT Examination: _____

Eye: _____

Cardio-vascular system: _____

Respiratory system: _____

Abdominal examination: _____

Central nervous system: _____

LABORATORY EXAMINATION:

BLOOD - Hb, TC, PC, ESR _____

VDRL _____ RBS _____ Group _____

Hbs Ag _____

STOOL - Occult blood _____

Ova/Cyst _____ URINE - Micro _____

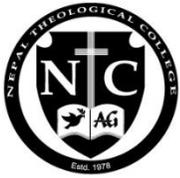
SUMMARY OF ABOVE EXAMINATIONS AND FITNESS REPORT:

I hereby certify that, to the best of my knowledge the above candidate is physically fit to an intensive program of study.

Date: _____

(Doctor's signature and Reg. No.)

Address: _____



NEPAL THEOLOGICAL COLLEGE
Kathmandu, Nepal

Finance Sponsorship Form

SPONSORSHIP INFORMATION:

1. Name of the Applicant: _____

2. Course for which applied: M.Div. B.Th. Dip.Th.

3. Name of the Sponsor:

Are you sponsored by a church/organization/sponsoring agency? Yes No

a) If yes, please state the name of the sponsoring body _____

b) If no, please state who will be responsible for paying your fees. _____

4. Address of Sponsoring Organization / Individual: _____

(Street) (Village/Town/City)

(District) (Zone) (Country)

(Phone with STD/ISD code) (Email)

WORK SCHOLARSHIP

1. Are you applying for an NTC work scholarship? Yes No

2. What is your family's annual income? _____

3. What is your other sources of income, if any? _____

5. What special work skills/training/abilities do you have? _____



NEPAL THEOLOGICAL COLLEGE
Kathmandu, Nepal

Finance Sponsorship Form

SPONSORSHIP STATEMENT

Kindly treat the statement of sponsorship serious. The college holds you responsible to fulfill the financial commitment.

Student's Commitments

I understand that I am responsible for paying the sum of Rs. _____ per year towards my fees at NTC. I expect to pay the same through the following sources of income:

Sponsor: Rs. _____

Family: Rs. _____

Work Scholarship Rs. _____

Others (specify) Rs. _____

TOTAL: Rs. _____

Signature: _____

Date: _____

Sponsor's Commitment

I hereby solemnly undertake to pay the sum of Rs. _____ per year towards the financial support of Mr/Ms _____ for one/two/three/four years upon his/her admission to Nepal Theological College.

Signature: _____

Date: _____

Name & Office seal of the
Sponsoring Organization
(If applicable)



NEPAL THEOLOGICAL COLLEGE
Kathmandu, Nepal

Annual Fee Structure

Masters in Divinity (M.Div.)

• Residential Program	
• Single Resident Men/ Women	Full Fees (Per Year)
Registration	Rs. 4,000/-
Tuition	Rs. 60,000/-
Cafeteria	Rs. 39,000/-
Accommodation and Utilities	Rs. 22,000/-
Internet and Online Resources	Rs. 5,000/-
Total (Per Year)	Rs. 1, 30,000/-
Other (Last Year)	
Graduation Fee	Rs. 2,000/-
Transcript and certificate	Rs. 2,000/-
Total	Rs. 4,000/-
Day Scholars	
Single Resident Men/Women	Full Fees (Per Year)
Registration	Rs. 4,000/-
Tuition	Rs. 60,000/-
Cafeteria (Lunch)	Rs. 16,000/-
Internet and Online Resources	Rs. 5,000/-
Total	Rs. 85,000/-
Other (Last Year)	
Graduation Fee	Rs. 2,000/-
Transcript and certificate	Rs. 2,000/-
Total	Rs. 4,000/-